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**CM#1 Schedule
University College of Cork [UCC] Ireland, February 20 – 23, 2018**

Tuesday 20.2.2018

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| **Chair/ Presenter**  | **Content**  | **Time**  |
| KCJV  | Opening sessionASSET Members Introduction.5 minutes for each ins: The coordinator will present his/her HEI group (+ 3 PP slides), and the HEI's contributions, expectations of the project.  | 9:00– 11:00  |
|  | Coffee break  | 11:00-11:15  |
| KCJV  | Introduction to ASSET + WEBSITE; (Objectives, expected outcomes of CM#1)  | 11:15– 12:30  |
|  | Lunch break  | 12:30- 13:30  |
| group work  | GROUP WORK (4 groups) **each accompanied by 1 EU institution** What is formative assessment? (45 min.)Presentation of the 4 group work (45 min.)  | 13:30– 15:00  |
|  | Coffee break  | 15:00- 15:15 |
| Manana  | Guidelines for the use of the grant+ reporting through the website+ excel report  | 15:15– 17:00  |
| UCC team  | Dinner  | 19:00  |



Wednesday 21.2.2018

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| **Chair/ Presenter**  | **Content**  | **Time**  |
| **Group 1:****UCC** presenter (Observing **PHDL**) **Group 2:****TU** presenter (Observing **OFUB** ) | **2 parallel workshops**EU partners present in a dynamic way a formative assessment tool that can be used in the project.Two mixed IL+GE groups : Group 1, Group 2Each EU partner will present the same activity twice (one for each group) | 9:00 - 10:00 |
| **Group 1:****PHDL** presenter (Observing UCC) **Group 2:****OFUB** presenter (Observing **TU**) | **Continuing…****2 parallel workshops** | 10:15 - 11:15 |
|  | Coffee break | 11:15 - 11:30 |
| IL partners  | **IL Session: 20 min. for each institution** Presentation (PP) of learning environment piloted in previous Erasmus+ funded projects + assessment tools  | 11:30– 13:00  |
|  | Lunch break  | 13:00 - 14:00  |
| GE partners  | **GE Session: 20 min. for each institution** Presentation (PP) of learning environment piloted in previous Erasmus+ funded projects + assessment tools  | 14:00 – 15:30  |
|  | Summary and plans for tomorrow  | 15:30 – 16:00  |
| LEAD: Tallinn and OFUB assisted by TSU and GACE All partner HEIs  | Quality Plan team meeting (1 representative from each HEI) | 16:00 – 17:30  |
|  | Free evening |  |



Thursday 22.2.2018

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| **Chair/ Presenter**  | **Content**  | **Time**  |
| **Group 1:****TU** presenter (Observing **PHDL** ) **Group 2:****UCC** presenter (Observing **OFUB** ) | **Continuing…****2 parallel learning sessions** | 9:00– 10:00  |
|  | Coffee break | 10:00-10:15  |
| **Group 1:****OFUB** presenter (Observing **UCC**) **Group 2:****PHDL** presenter (Observing **TU**) | **Continuing…****2 parallel learning sessions** | 10:15– 11:15  |
| KCJV  | Brainstorming: Themes for workgroup  | 11:15– 12:30  |
|  | Lunch  | **12:30 - 13:00** |
| GROUP WORK (4 groups) **each accompanied by 1 EU institution**  | Preparing a workplan on how to develop/adapt course assessment tools (CATs) | 13:00– 14:30  |
|  | Coffee break | 14:30 - 14:45 |
| GROUP WORK (4 groups) **each accompanied by 1 EU institution**  | **Continuing** GROUP WORK**+ Preparation of presentation for tomorrow’s session**  | 14:45 – 16:00  |
|  | Summary and plans for tomorrow  | 16:00 – 16:15  |
| Manana (ISU) | For coordinators only: Management: filling out forms. | 16:15 - 18:00 |
| UCC team | Dinner Irish pub?? | 20:00 |



Friday 23.2.2018

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| **Chair/ Presenter**  | **Content**  | **Time**  |
| Presentation of the 4 GROUP WORK  | Presentation of the 4 GROUP WORK + discussion+ delegation of tasks  | 9:00 – 10:30  |
| KCJV  | How to continue the group work by using the website, expected deliverables. | 10:30 – 11:30  |
|  | Coffee break  | 11:30 – 11:45  |
| KCJV  | Preparation and task delegation towards CM#2 (Setting up programs for Train-the-Trainer workshops, September 2018, **PHDL**, Linz).  | 11:45 – 13:00  |
|  | Lunch break  | 13:00– 14:00  |
| HAC  | Dissemination and sustainability plan  | 14:00– 15:00  |
| KCJV  | Closing session + evaluation of CM#1  | 15:00 – 16:00  |