**Schedule: Train the trainer meeting in GE**

**May 13-16, 2019**

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| Tbilisi State University (TSU)  1, I. ChavchavadzeAvenue  **Monday, May 13 2019**  **ROOM 212 (TSU, 1st Building)** | | |
| 9:30 – 10:30 | 1. Attendance registration 2. collecting fees for TSU | **TSUFee (for May, 13): 45 GEL (Georgian Lari)= 15 EUR**  **Kosher food – 60 GEL (Georgian Lari)=20 EUR**  **Receipts** **will be provided by TSU.**  (Dinner (optional) not included)  **ROOM 212 (TSU, 1st Building)** |
| 10:00 – 10:30 | Coffee Break |  |
| 10:30 – 11:00 | Opening Session | **Welcome to TSU:**  **Rector, Dr. George Sharvashidze:**  Dean of Faculty of Psychology and Education Sciences: **Prof. Tamar Gagoshidze**  **Prof. Dorit Alt**, Coordinator: Introduction of ASSET, overview of CATs  **ROOM 212 (TSU, 1st Building)** |
| 11:00 – 13:00 | Workshops:   1. Open Badges 2. CoMA 3. Peer assessment /reflective diary | 1. **ROOM 212 (TSU, 1st Building)** 2. **ROOM 03 (TSU, LLL)** 3. **ROOM 109 (TSU, 3rd Building, 11-a, I. Chavchavadzeavenue)** |
| 13:00 – 13:15 | Filling out evaluation questionnaire for each WS |  |
| 13:15 – 14:00 | Lunch break |  |
| 14:00 – 16:00 | Workshops:  1. Soft skills  2. Critical friend | 1. **ROOM 212 (TSU, 1st Building)** 2. **ROOM 03 (TSU, LLL)** |
| 16:00 – 16:15 | Filling out evaluation questionnaire for each WS  Coffee |  |
| 16:15 – 16:30 | Summary and discussion:  **Peer mentoring on the portal** | **ROOM 212 (TSU, 1st Building)** |
| 18:00 | Dinner (optional) | Arranged by TSU for those who want to eat as a group (“Tabla”). |

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| Sokhumi State University (SSU)  Politkovskaya Street N 61  **Tuesday, May14 2019**  **VII floor, conference hall** | | |
| 9:30 – 10:00 | 1. Attendance registration 2. collecting fees for SSU | **SSU Fee: 45 GEL (Georgian Lari)= 15 EUR**  **Kosher food – 60 GEL (Georgian Lari)=20 EUR**  **Receipts** **will be provided by SSU.** |
| 10:00 – 10:30 | Coffee | **Room 507** |
| 10:30 – 11:00 | Opening Session | **Welcome to SSU: Rector, Prof. ZurabKhonelidze**  Dean of Faculty of Education, Prof. **Lia Akhaladze**  Head of Quality Assurance Service: Prof. **Romeo Galdava**  **Prof. Dorit Alt**: Introduction to the schedule  **VII floor, conference hall** |
| 11:00 – 13:00 | Workshops:   1. Open Badges 2. Critical friend 3. CoMA | V floor   1. **Room 501** 2. **Room 506** 3. **Room 504** |
| 13:00 – 13:15 | Filling out online evaluation questionnaire for each WS |  |
| 13:15 – 14:00 | Lunch break | **Room 507** |
| 14:00 – 16:00 | Workshops:  1. Peer assessment /reflective diary  2. Soft skills | 1. **Room 506** 2. **Room 504** |
| 16:00 – 16:15 | Filling out evaluation questionnaire for each WS  Coffee | **Room 505** |
| 16:15 – 16:30 | Summary and discussion:  **Peer mentoring on the portal** | 1. **Room 507** |
|  | Free evening |  |

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| Ilia State University (ISU)  KakutsaCholokashvili Ave 3/5   |  | | --- | |  |   **Wednesday, May15 2019**  **Room E-207** | | |
| 9:30 – 10:00 | 1. Attendance registration 2. collecting fees for ISU | **ISU Fees for two days: 90 GEL (Georgian Lari) = 30 EUR**  **Kosher food : 120 GEL (Georgian Lari) = 40 EUR**  **Receipts** **will be provided by ISU** |
| 10:00 – 10:30 | Coffee |  |
| 10:30 – 11:00 | Opening Session | **Welcome to ISU:**  Dean of Faculty of Business, Technology and Education:  **Prof. Dimitri Japharidze**  Head of Development Office: **KetevanDarakhvelidze**  **Prof. Dorit Alt**: Introduction to the schedule |
| 11:00 – 13:00 | Workshops:   1. Critical friend 2. CoMA 3. Soft skills | **E-207**  **E-102**  **F-303** |
| 13:00 – 13:15 | Filling out evaluation questionnaire for each WS |  |
| 13:15 – 14:00 | Lunch break |  |
| 14:00– 16:00 | Workshops:  1. Peer assessment /reflective diary  2. Open Badges | **E-207**  **E-102** |
| 16:00 – 16:15 | Filling out evaluation questionnaire for each WS  Coffee |  |
| 16:15 -19:00 | Optional: Tour to Mtskheta - the Old Capital City of Georgia | Bus fare to be decided later |
| 19:00 | Gala Dinner (Optional) | Around 60 GEL=20 EUR |

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| Ilia State University(ISU)  KakutsaCholokashvili Ave 3/5  **Thursday, May 16 2019**  Consortium meeting **Room E-207** | | |
| 10:00 – 10:15 | Summary of the TT in Georgia  **Next steps:**  **Peer mentorship:**   * Net of practitioners - peer mentorship on the portal * Reports to coordinator * Online Evaluation questionnaire   Planning the sessions – each HEI fills out the planned sessions. |  |
| 10:15 – 10:45 | * QA updates * DISS plans – |
| 10:45 – 11:00 | Coffee break |
| 11:00 – 12:45 | **Pilots: planning Pilots (DEVELOPMENT, QA, DISSEMINATION)** |
| 12:45 – 13:15 | Lunch |
| 13:15 – 14:00 | **Pilots: planning Pilots (DEVELOPMENT, QA, DISSEMINATION)** |
| 14:00 – 15:00 | Summary + and filling out online Questionnaire on the overall organization and structure of CM #3. (IPADs will be supplied by ISU to those that need for this). |