**Schedule: Train the trainer meeting in GE**

**May 13-16, 2019**

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| Tbilisi State University (TSU)1, I. ChavchavadzeAvenue**Monday, May 13 2019****ROOM 212 (TSU, 1st Building)** |
| 9:30 – 10:30  | 1. Attendance registration
2. collecting fees for TSU
 | **TSUFee (for May, 13): 45 GEL (Georgian Lari)= 15 EUR****Kosher food – 60 GEL (Georgian Lari)=20 EUR****Receipts** **will be provided by TSU.** (Dinner (optional) not included)**ROOM 212 (TSU, 1st Building)** |
| 10:00 – 10:30 | Coffee Break |  |
| 10:30 – 11:00 | Opening Session | **Welcome to TSU:****Rector, Dr. George Sharvashidze:**Dean of Faculty of Psychology and Education Sciences: **Prof. Tamar Gagoshidze** **Prof. Dorit Alt**, Coordinator: Introduction of ASSET, overview of CATs**ROOM 212 (TSU, 1st Building)** |
| 11:00 – 13:00 | Workshops:1. Open Badges
2. CoMA
3. Peer assessment /reflective diary
 | 1. **ROOM 212 (TSU, 1st Building)**
2. **ROOM 03 (TSU, LLL)**
3. **ROOM 109 (TSU, 3rd Building, 11-a, I. Chavchavadzeavenue)**
 |
| 13:00 – 13:15 | Filling out evaluation questionnaire for each WS |  |
| 13:15 – 14:00 | Lunch break |  |
| 14:00 – 16:00 | Workshops:1. Soft skills 2. Critical friend | 1. **ROOM 212 (TSU, 1st Building)**
2. **ROOM 03 (TSU, LLL)**
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| 16:00 – 16:15 | Filling out evaluation questionnaire for each WSCoffee |  |
| 16:15 – 16:30 | Summary and discussion: **Peer mentoring on the portal** | **ROOM 212 (TSU, 1st Building)** |
| 18:00 | Dinner (optional) | Arranged by TSU for those who want to eat as a group (“Tabla”).  |

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| Sokhumi State University (SSU)Politkovskaya Street N 61**Tuesday, May14 2019****VII floor, conference hall**  |
| 9:30 – 10:00  | 1. Attendance registration
2. collecting fees for SSU
 | **SSU Fee: 45 GEL (Georgian Lari)= 15 EUR****Kosher food – 60 GEL (Georgian Lari)=20 EUR****Receipts** **will be provided by SSU.** |
| 10:00 – 10:30 | Coffee  | **Room 507** |
| 10:30 – 11:00 | Opening Session | **Welcome to SSU: Rector, Prof. ZurabKhonelidze**Dean of Faculty of Education, Prof. **Lia Akhaladze**Head of Quality Assurance Service: Prof. **Romeo Galdava****Prof. Dorit Alt**: Introduction to the schedule**VII floor, conference hall**  |
| 11:00 – 13:00 | Workshops:1. Open Badges
2. Critical friend
3. CoMA
 | V floor1. **Room 501**
2. **Room 506**
3. **Room 504**
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| 13:00 – 13:15 | Filling out online evaluation questionnaire for each WS |  |
| 13:15 – 14:00 | Lunch break | **Room 507** |
| 14:00 – 16:00 | Workshops:1. Peer assessment /reflective diary 2. Soft skills | 1. **Room 506**
2. **Room 504**
 |
| 16:00 – 16:15 | Filling out evaluation questionnaire for each WSCoffee | **Room 505** |
| 16:15 – 16:30 | Summary and discussion: **Peer mentoring on the portal** | 1. **Room 507**
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|  | Free evening |  |

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| Ilia State University (ISU)KakutsaCholokashvili Ave 3/5

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**Wednesday, May15 2019****Room E-207** |
| 9:30 – 10:00  | 1. Attendance registration
2. collecting fees for ISU
 | **ISU Fees for two days: 90 GEL (Georgian Lari) = 30 EUR****Kosher food : 120 GEL (Georgian Lari) = 40 EUR****Receipts** **will be provided by ISU** |
| 10:00 – 10:30 | Coffee |  |
| 10:30 – 11:00 | Opening Session | **Welcome to ISU:** Dean of Faculty of Business, Technology and Education:**Prof. Dimitri Japharidze**Head of Development Office: **KetevanDarakhvelidze****Prof. Dorit Alt**: Introduction to the schedule |
| 11:00 – 13:00 | Workshops:1. Critical friend
2. CoMA
3. Soft skills
 | **E-207****E-102****F-303** |
| 13:00 – 13:15 | Filling out evaluation questionnaire for each WS |  |
| 13:15 – 14:00 | Lunch break |  |
| 14:00– 16:00 | Workshops:1. Peer assessment /reflective diary 2. Open Badges | **E-207****E-102** |
| 16:00 – 16:15 | Filling out evaluation questionnaire for each WSCoffee |  |
| 16:15 -19:00 | Optional: Tour to Mtskheta - the Old Capital City of Georgia  | Bus fare to be decided later  |
| 19:00 | Gala Dinner (Optional) | Around 60 GEL=20 EUR |

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| Ilia State University(ISU)KakutsaCholokashvili Ave 3/5**Thursday, May 16 2019**Consortium meeting **Room E-207** |
| 10:00 – 10:15 | Summary of the TT in Georgia **Next steps:** **Peer mentorship:*** Net of practitioners - peer mentorship on the portal
* Reports to coordinator
* Online Evaluation questionnaire

Planning the sessions – each HEI fills out the planned sessions. |  |
| 10:15 – 10:45 | * QA updates
* DISS plans –
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| 10:45 – 11:00 | Coffee break |
| 11:00 – 12:45 | **Pilots: planning Pilots (DEVELOPMENT, QA, DISSEMINATION)** |
| 12:45 – 13:15 | Lunch  |
| 13:15 – 14:00 | **Pilots: planning Pilots (DEVELOPMENT, QA, DISSEMINATION)** |
| 14:00 – 15:00 | Summary + and filling out online Questionnaire on the overall organization and structure of CM #3. (IPADs will be supplied by ISU to those that need for this). |